

kaspersky

Cybersecurity for IT Online

User Guide

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Introduction

Cybersecurity for IT Online (CITO) is a training platform for IT professionals on the basics of information technology security. This guide offers a short description of the main user interface and how it's used.

Terms and definitions

Administrator – an authorized user in the system with a full set of rights. Administrators are responsible for managing students and their training.

Student – an authorized user in the system who only has access to training modules and his or her own statistics.

Training module – a CITO training section on a specific topic. Modules consist of theoretical material and practical exercises with a computer simulator.

1. Logging on. Confirming your profile

To log on, open the cito-training.com page in your browser, go to the logon window and enter your username and password.

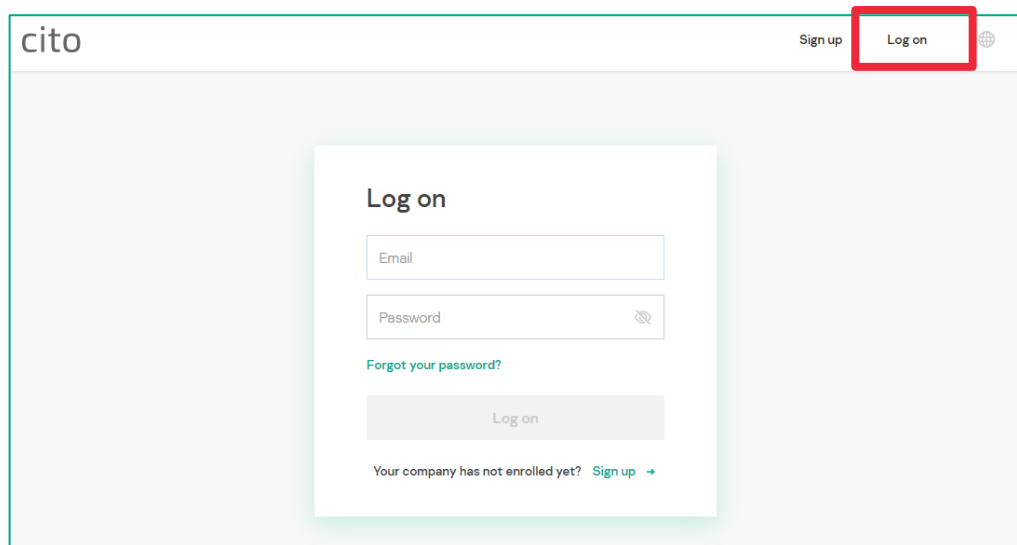


Figure 1. User logon window

For students to access the system, a CITO administrator must invite them. To do this, an administrator creates a student account with the student's name and email. The system then emails the student a one-time link to confirm their profile. If there are errors or other issues with the link, the student must request the invitation again from the administrator.

2. Main interface

After verifying their profile, students find themselves in the main and only section of their profile – the Modules section. Students initially don't have access to training.

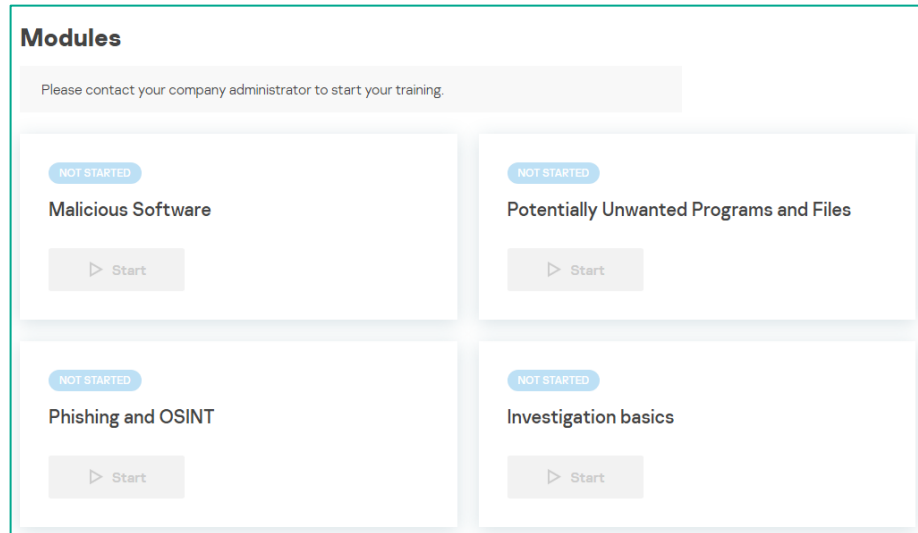


Figure 2. Main training window

Students can request access to training from the administrator (outside the system). As soon as an administrator assigns training, the modules in the student interface are unlocked.

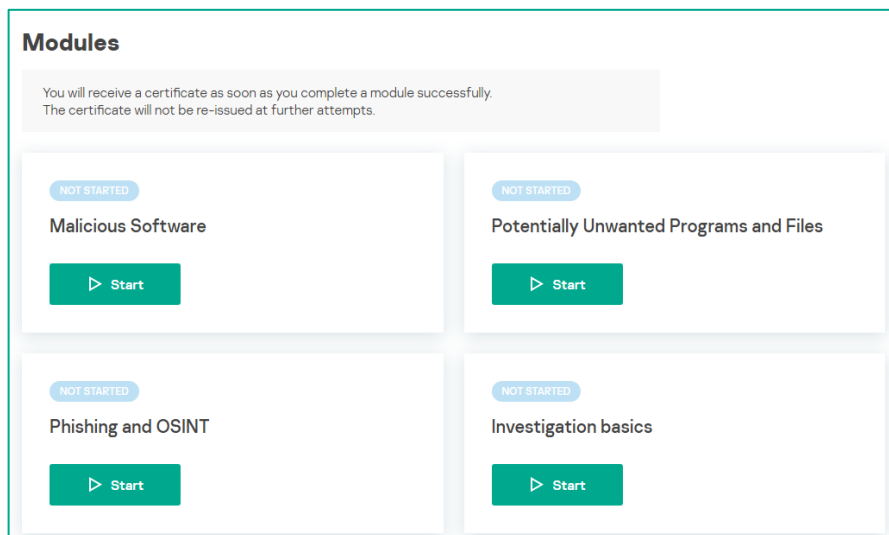


Figure 3. Student interface after administrator assigns training

You're allowed to complete multiple modules at once, but we recommend sticking to one at a time. Modules can have four different statuses:

- Started
- Not started
- Finished
- Started (repeat training)

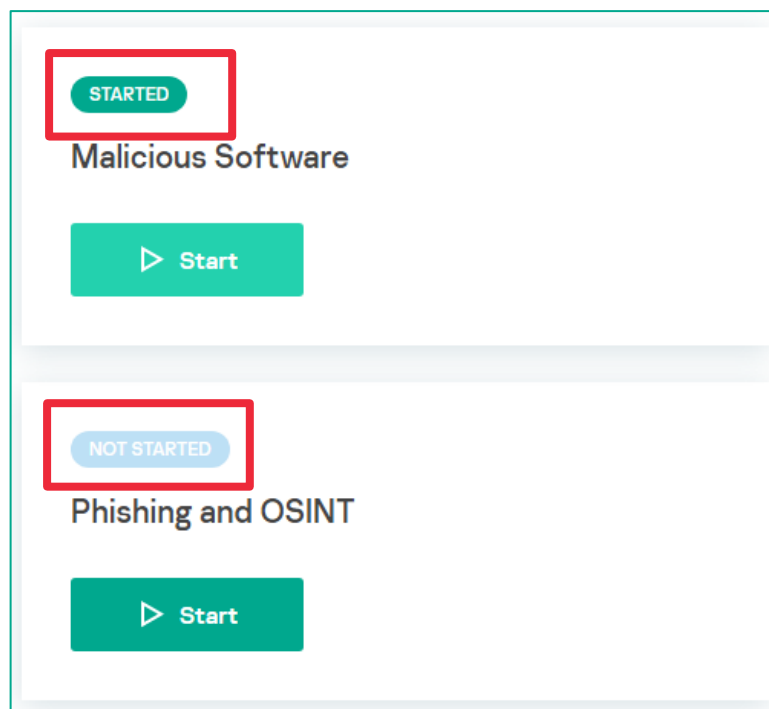


Figure 4. Module statuses

After a student clicks **Start**, a new browser window opens where the module is launched. If the window is closed or inactive for two hours without the trainee going through all the module's sections, current progress is not saved.

If for some reason you don't have access to modules, please contact an administrator.

3. Student profile

Students can edit the following profile information:

- email
- interface language
- password

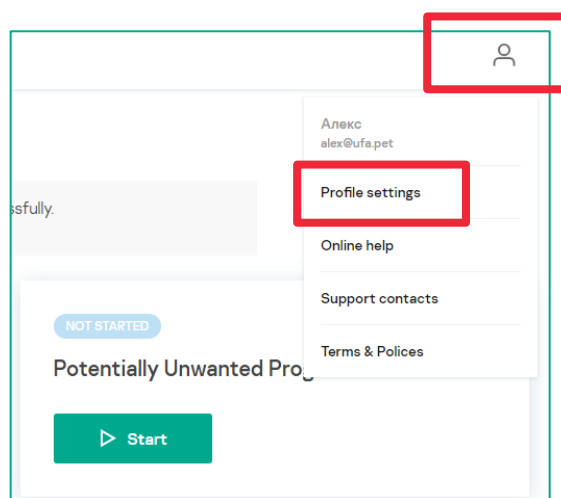


Figure 5. Profile access

Profile settings

Data

Email
alex@ufa.pet

Name
Alex

Language
English ▼

Save the changes

Password

Change password

Profile

Exit

Figure 6. Student profile settings